

Certificate entitlement

This application form can only be used if the marriage occurred in NSW. If you are either partner in the marriage, the certificate can be issued to you. If you are a child of the marriage, the certificate can be issued to you if both partners are deceased. If you are not a child of the marriage, but need to establish your legal right or entitlement, e.g. under a Will, your application will be considered.

- If you **DO** meet the above criteria, you must provide:
Three forms of your own ID (see below).
- If you **DO NOT** meet the above criteria, you must provide:
A Letter of Authority (available at: www.nsw.gov.au/bdm) giving permission from either partner in the marriage, or if deceased, their next-of-kin. Include their address, phone number and signature.
- Three forms of ID from the person giving permission (see below).
- Three forms of your own ID (see below).

Identification (ID)

Please provide at least three forms of ID, one of each from categories 1, 2 and 3. If you are unable to provide ID from categories 1 and 2, you must still provide at least three forms of ID. At least two of these must be from category 3.

All documents except foreign passports must be current.

Category 1

If born in Australia:

- An Australian birth certificate

Record of immigration status:

- Citizenship certificate
- New Zealand citizenship certificate
- New Zealand birth certificate

Category 2

- Australian driver's licence
- Australian passport
- Firearms licence
- Foreign passport
- Proof of age card

Category 3

- Medicare card
- Centrelink or Department of Veterans Affairs card
- Security guard/Crowd control licence
- Tertiary education institution ID card

Category 4

- Recent utility account with current residential address (issued within last three months)

Privacy

The Registry is responsible for the administration of legislation including the *Births, Deaths and Marriages Registration Act 1995* and the *Relationship Register Act 2010* and the regulations made under those Acts. We collect information under those Acts in order to register NSW life events accurately and securely in perpetuity, ensuring their integrity and confidentiality.

Marriage certificate application – Page 1 of 2

The Register is a permanent historical record and part of the civil records of NSW. It is not available for public scrutiny. Information held in the Register is used to issue certificates in accordance with our Access Policy and can be used for a range of other purposes including statistical analysis, medical research, community planning and law enforcement.

When you complete this form, we use the information that you provide to us to respond to your request (which may include determining your eligibility and making a decision on your application) and to prevent fraud. We may disclose your personal information to a third party to verify that the information that you have provided to us is correct.

For more information about how we handle personal information, including who we may disclose it to, please read our [Privacy Collection Notice](https://www.nsw.gov.au/births-deaths-marriages/about-us/privacy-collection-notice), available at <https://www.nsw.gov.au/births-deaths-marriages/about-us/privacy-collection-notice>.

Warning

Please be aware that it is an offence under Part 5A of the *Crimes Act 1900* to provide false or misleading information or documents and it is an offence under the *Births, Deaths and Marriages Registration Act 1995* to make a false or misleading representation in an application, notice or document.

Certificate types

A Standard Marriage Certificate can be used as evidence for changing your name after marriage. You can also choose a commemorative marriage certificate to celebrate your special occasion. Check our website for the latest designs and fees.

Commemorative marriage certificates do not contain security features and organisations may not accept them as a proof of identity document.



Online
You can complete this online at www.nsw.gov.au/bdm



Phone: 13 77 88
Monday to Friday (7am-7pm)



Lodging by post
GPO Box 30
SYDNEY NSW 2001



Hearing/Speech impaired, phone:
TTY 133 677
NRS 1300 555 727



Lodging in person
Service NSW service centres
service.nsw.gov.au



Translating and Interpreting, phone:
TIS National 131 450

Marriage certificate application



Registry of Births, Deaths & Marriages



Marriage certificate application

Births, Deaths and Marriages Registration Act 1995 ABN 81 913 830 179. GPO BOX 30 Sydney NSW 2001.



You can complete this application online at: www.nsw.gov.au/bdm

PRINT clearly in **BLACK** pen and complete all details.

Do you require Priority processing* of your application? Yes

* Priority processing and Passport options are only for standard certificates and not commemorative. See website for fees.

Do you require a copy of the certificate to be sent to an Australian passport office/DFAT office? Yes

Passport/DFAT office name and the location:

What quantity of certificate/s do you require?

Standard marriage certificate/s (enter number)

Commemorative certificate/s (enter number) Enter description

Reason certificate is required
(e.g. passport, school)

Your relationship to the registered person
(e.g. self)

Applicant's details (person completing this form).

Please provide copies of three forms of current identification with your application.

Family name

First given name

Other given name/s

Company name
(If applicable)

Company reference number
(If applicable)

Address

Suburb/Town/City

State/Territory

Postcode

Country

Phone number

Email

International Registered Post

Signature
of applicant

I have read and understand all the instructions in this document including the information about privacy. I declare that the information I have provided is true and correct. I understand that it is an offence under Part 5A of the Crimes Act 1900 to provide false or misleading information or documents and that it is an offence under the Births, Deaths and Marriages Registration Act 1995 to make a false or misleading representation in an application, notice or document.

Delivery details (details of person receiving the certificate, if different from above).

Family name

First given name

Other given name/s

Company name
(If applicable)

Company reference number
(If applicable)

Address

Suburb/Town/City

State/Territory

Postcode

Country

Details of marriage certificate required

Date of marriage*

Registration number (If known)

*If date unknown, period to be searched:

(Note: Each extra 10 year search or part thereof incurs a cost)

From

To

Partner one

Family name
(before marriage)

Other given name(s)

First given name

Date of birth

Partner two

Family name
(before marriage)

Other given name(s)

First given name

Date of birth

Place of marriage

Suburb/Town/City

State/Territory

Secure payment process for postal applications

Please provide your email address below (please print clearly). After your application has been reviewed, you will receive an email from the Registry with a **secure payment link**. You can pay using a credit or debit card.

Alternatively you can submit this form and pay in person at a Service NSW Centre. Please visit www.service.nsw.gov.au/service-centre to find your nearest Service Centre.

More information on processing times can be found at www.nsw.gov.au/bdm/processing-times

Email address: